

The Episcopal Church of the Epiphany  
Vestry Meeting  
November 7, 2011

The combined October and November Vestry meeting of The Episcopal Church of the Epiphany was held at the office of Scott Meyer, Fairfax, VA, on November 7, 2011. The meeting convened at 7:30 PM.

**In Attendance**

The Reverend Donna Foughty, Priest in Charge; Scott Meyer, Senior Warden; Bob Otten, Junior Warden; Sally Campbell, Suzanne Fichter, Phil Mead, Marilyn Reardon, and Shirley Vaughn. Absent: Cathleen Lewandowski.

**Opening Prayer**

The Reverend Foughty opened the meeting with prayer.

**Approval of Minutes**

Scott Meyer moved and Sally Campbell seconded the motion to approve the minutes of September 12, 2011. The motion passed unanimously.

**REPORTS**

**Priest in Charge**

The Reverend Foughty discussed the Parish Retreat held at Shrine Mont on October 21-23, 2011, and stated that it was a success. She announced that the next joint Celtic worship and communion service will be held at the Community of Faith United Methodist Church, Herndon, on January 8, 2012, at 5 PM. She also stated that she recently met with Bishop Johnston.

She plans to post pictures taken during her sabbatical in Israel on the parish website and her Facebook page after the first of the year. While she is away, Father Cherian Pulimootil, St. Mark's Episcopal Church, Alexandria, will hold Sunday worship services on November 20 and 27.

Marilyn Reardon moved and Bob Otten seconded the motion to appoint interim treasurer Scott Meyer Treasurer. The motion passed unanimously.

**Senior Warden**

Scott Meyer stated that he would be away November 13. He reported that the school contract had been revised for school occupancy to 9 AM to 12 noon on Sundays. He asked for help in preparing and setting up for worship services which begin at 9:30 AM.

The parish Post Office box authorized persons list has been updated and the authorized persons are Scott Meyer and The Reverend Foughty.

The parish has accumulated several boxes of files. Scott Meyer will purchase a file cabinet and it will be placed in the storage unit. Sally Campbell agreed to set up the parish files with the help of Marilyn Reardon and Shirley Vaughn.

**Junior Warden**

Bob Otten, as Disaster Preparedness Coordinator and Liaison, recently contacted the person in the Diocese responsible for disaster preparedness and has received information on providing assistance to the needy.

### **Treasurer**

Scott Meyer discussed in detail the January through October Treasurer's Report, dated 11/7/11. The report was received with one correction [Expenses F.2.d Organist \$5,850] by unanimous agreement. As of 10/31/11, the bank balance was: (1) Checking Account: \$9,974.05, (2) Money Market: \$25,033.36, and (3) Discretionary Account: \$1,534.73.

### **Worship**

The Reverend Foughty announced that the parish would join with the Community of Faith United Methodist Church in a Lessons and Carols service on December 11, 7 PM, at the Community of Faith Church. Several members of our parish have been asked to read and our organist will play. A time of fellowship and cookies will follow the service.

### **Fellowship**

Shirley Vaughn reported that a Loaf of Bread and welcoming note had been taken to newcomer Annie Huntington-Krista on October 6 and that she continues to attend our services and had also attended the retreat at Shrine Mont last month.

The recipes for posting on the Fellowship web page have been typed and will be posted soon.

The Banner Committee has completed the fall banner and the second Christmas banner should be completed by next week. Sally Savas and Art Buck are laying out the pattern for the parish banner and it is anticipated that it should be completed soon after the first of the year.

### **Education**

Marilyn Reardon reported that the Advent study will be "What the Candles Stand for" and on November 27 an Advent wreath-making class will be held after worship services.

### **Outreach**

Sally Campbell reported that all 2011 budgeted donations will be paid by the end of the year.

Boy Scouts will be collecting canned food November 12 and 13 for the Food Pantry at the Community of Faith Church and 100 volunteers are needed. Since many Food Pantry volunteers will be away during Thanksgiving week, additional volunteers will be needed to help distribute donated frozen turkeys on November 22.

She also reported that St. Anne's Episcopal Church, Reston, will host a discussion on poverty in Fairfax County. The recession is impacting children and families greatly and the county has concerns for the homeless and food security. Speakers will include Kathi Sheffel, Fairfax County Public Schools and Judith Dittman, Executive Director of the Alternative House Shelter. A discussion will follow on how our faith calls us to respond and steps faith communities can take to address immediate needs.

### **Communications**

Phil Mead announced that the Herndon Festival will held in 2012, and the Vestry members agreed that the parish should participate.

### **Regional News**

Council Meeting authorization delegating Suzanne Fichter as Delegate and Art Buck as alternate was signed.

### **Parish Retreat**

The Reverend Foughty asked that the Vestry decide soon if a 2012 retreat should be held, and if so, the dates.

## **OLD BUSINESS**

### **Review of Lay and Clergy Responsibilities**

The Reverend Foughty distributed Sec.5 *Rectors and Priests-in-Charge and Their Duties* for information.

### **Shared Goals and Objectives**

Scott Meyer distributed the 2011 Shared Goals and Objectives for updating and asked committee chairpersons to report changes to him before the December meeting.

### **2012 Diocesan Pledge**

Scott Meyer moved and Marilyn Reardon seconded the motion to pledge \$6,500 for 2012. The motion passed unanimously.

### **Future Place/Evangelism Committee Report**

The Reverend Foughty distributed the *Future Place/Evangelism Committee Report* (Attachment 1) and asked Vestry members to read carefully. Discussion followed and concerns were voiced that the report did not answer the committee's commission as stated in the motion made on 7/11/11. Phil Mead agreed to provide Scott Meyer with information used by the Committee that was obtained from Percept Group Internet programs on demographic data in the local study-area zip codes.

### **Budget Input from Committees**

The Reverend Foughty asked committee chairpersons to provide 2012 budgets to Scott Meyer as soon as possible.

### **Stewardship**

Pledge Sunday will be on December 4.

### **Appointment of 2012 Nominating Committee**

In accordance with the Bylaws, the Reverend Foughty appointed Bob Otten, Marilyn Reardon, and Shirley Vaughn to the 2012 Nominating Committee. The proposed Slate of Officers is due by January 6, 2012.

### **2012 Annual Meeting Announced**

The Reverend Foughty set the 2012 Annual Meeting, with lunch, for January 22, 2012. She asked Bob Otten to notify the school that additional time will be needed on that date. She also reported that the Diocesan Annual Meeting will be held January 26-27, 2012.

### **Announcements**

December 11, 7 PM: An ecumenical service of Lessons and Carols, Community of Faith Church.

December 25 and January 1: No worship services (school closed).

January 8, 5 PM: Joint Celtic worship and communion service, Community of Faith Church.

January 22, after worship service: Annual Meeting and lunch; Election of 2012 Vestry members.

### **Next Vestry Meeting**

The next Vestry meeting will be held on Monday, December 12, 2011, 7:30 PM.

Opening and Closing Prayers and Refreshments: Sally Campbell

### **Closing Prayer**

The Reverend Foughty and Vestry members closed the meeting with the Lord's Prayer at 9:40 PM.

Shirley Vaughn

Secretary

Attachment

Future Place/Evangelism Committee Report (withdrawn)